

Pravara Institute of Medical Sciences Deemed University

University Established under section (3) of UGC Act
NAAC Accredited with 'B' Grade (CGPA 2.57)

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- RURAL MEDICAL COLLEGE
- RURAL DENTAL COLLEGE
- COLLEGE OF PHYSIOTHERAPY
- COLLEGE OF NURSING
- PRAVARA RURAL HOSPITAL
- CENTRE FOR SOCIAL MEDICINE
- CENTRE FOR BIO-TECHNOLOGY

Ref No.

Date :

NOTIFICATION NO - 32/2015

It is hereby notified for information of all concerned that the regulations relating to supply of university Examinations photocopy /copies of Theory Answer books & Revaluation of Answer books is hereby published herewith as Annexure – I & II

The said university Examination Regulation on supply of photocopy/copies is applicable from the University Examination held in May/June 2015 and onward.

The Pincipal /Director of the concerned college /Institute is requested to bring the contents of this notification to the notice of all concerned students and display this notification on college notice board.


A.L. Bhosale
Registrar

Date :- 30/07/2015

Ref. No. PIMS/COE/2015/1114

Copy to :

The Principal /Director
Rural Medical College
Rural Dental College
College of Physiotherapy
College of Nursing
Center for Biotechnology
Center for Social Medicine

Copy for information and necessary action to

- 1) Controller of Examination
- 2) Chief Accountant PIMS (D.U.)
- 3) Assistant Registrar (Academic/CET)

✓ Manager IT

Pravara Institute of Medical Sciences
(Deemed University)

Examination Regulation on :-

Supply of Photo Copy/Copies of Theory Answer book(s)

This Regulation is framed under Rules of the University Rule No. 12 (1) (x)(d) of the MOA of PIMS (DU). Prescribed under Annexure -2 of the UGC Regulations 2010 under Rule No. 1.4 (x) (d)

It is hereby notified for information of all concerned that as per the new Regulation as regards to supply of the photo copy/copies of assessed and/or moderated theory subject(s) answer book(s) to the examinees. These Regulations shall be made applicable from examination session March/April/June 2015 and onwards.

1. The photo copy/copies of assessed and/or moderated theory subject(s) answer book(s) without MCQ's of the current examination will be supplied to the examinee(s). The photo copy/copies of answer books of practical examination, clinical work, sessional marks, marks of viva-voce/dissertation/thesis/project, or any other Test / Examination conducted by University shall not be supplied to the examinee(s).
2. An examinee may apply for the photo copy/copies of the answer book(s) in 50% of theory papers or maximum two of theory papers, whichever is less, for which he/she has appeared at the University examination.
3. The prescribed application form for demand of photo copy/copies of answer book(s) will be available in the Accounts Section of the University on payment of Rs.100/-
4. The photo copy/copies shall be supplied on the payment remitted in accounts section by cash or by D.D. / pay order in favour of PIMS of non-refundable fees as follows :

The Fee Rs. 1000 /- per answer book of theory paper.i.e. Paper I or Paper II each separately.

[Those students who will obtain the application form from website are required to add Rs. 100/- towards an Application Form Fee in addition to above fee.]

5. The prescribed application form shall be filled in and signed by the examinee only and shall be submitted to the Principal/Director of the college/Institute concerned along with the requisite fees within 15 days through Principal/Director (both days inclusive) from the date of declaration of results of the university examination. Incomplete or Incorrect application form shall be rejected without assigning any reason and fees paid along with application form shall not be refunded.
6. The Principal of the college shall forward all such applications collectively to the Controller of Examinations, within 3 days (both days inclusive) from the Last date of receipt of the application forms & statements of fees collected/remitted in the Accounts Section

7. In clause 5 & 6 above, if the last day happens to be the holiday to the college/ university, the next working day will be treated as the last day.
8. Upon receipt of the application forms by the University from the college, "The Photo Copies Cell of the University" ('hereinafter referred to as the Cell') shall scrutinize the answer-book (s) and shall verify the following :
 - a. Whether the total marks in the given paper awarded to the examinee on the statement of marks matches with the marks awarded to the examinee on the cover page of the answer book(s)?
 - b. Whether the question-wise marks awarded to all the questions inside the answer book are correctly carried over to the cover page?
 - c. Whether the total of the question-wise marks on the cover page is correct?
 - d. Whether all the answers or parts thereof in the answer book have been assessed by the examiner?
09. Discrepancy, if any, on any of the counts as mentioned in clause 8 above, the same shall be corrected by the Examination Section with authentication by the COE.
10. If any question or part thereof in the answer book is found to be unvalued/unassessed, the same shall be got valued from the examiner and additional marks awarded, if any, shall then be carried and added on the cover page and accordingly, the total of the marks shall be corrected.
11. The change, if any, on the counts mentioned in clause 9 above, shall be informed to the examinee and corrected statement of marks shall also be issued to the examinee on his/her surrendering the original statement of marks to the University through the college concerned, without charging any fees.
12. The photo copy/copies of the answer book(s) shall be made available to the examinee after making corrections, if any, in the marks on the cover page and after awarding grace marks, if any, and concealing the identity of the examiner and moderator. The designated officer shall certify on main page of the answer book by placing the seal. In no case, the identity of the examiner(s) and moderator(s) shall be disclosed.
13. The photo copy/copies of only written part of answer book(s) shall be provided. No photo copy/copies of blank pages of answer book(s) shall be provided.
14. The photo copy/copies of only written part of answer book(s) shall be sent to the Principal(s) of College(s) concerned for further issuance of the same to the examinee(s) concerned. The Principal of the college concerned shall obtain from the examinee, a written acknowledgement of the receipt of photo copy/copies of answer book(s).
15. The University shall supply the photo copy/copies within 10 days from the date of receipt of application through the Principal of the College concerned.
16. The supply of photo copy/copies of answer book(s) is an additional facility made available to the candidates. The University shall not be liable for failure or delay in supplying the photo copy/copies of the answer book(s) due to any reason beyond the control of the University.

17. An examinee who is found to have indulged in any malpractice(s) as per the Bye Laws relating to the Conduct of Examinations and/or has been punished on account of malpractices in the examination(s), shall not be eligible to apply for photo copy/copies of answer book(s) of any of the subjects/papers of that Examination.
18. The examinee shall be sole custodian of the photo copy/copies so supplied and shall not be entitled to transfer the same to anybody for any purpose, whatsoever. The examinee shall further refrain himself from putting such photo copy/copies to any misuse that might jeopardize the reputation of the University.
19. In case of misuse of photo copy/copies by the examinee(s), University Authority will take action against such candidate(s) as per the provision of Pravara Institute of Medical Sciences (Deemed University) MOA & U.G.C. Act 2010.

PART - B

Revaluation of answer books (Annexure -II) (Separate Rules attached)

20. Challenge to Valuation

Upon receipt of the photocopy/copies of the desired answer book/s or otherwise.

- i If any examinee is not satisfied with the marks awarded to him/her, he /she may challenge the same by applying to the university through the Principal of his/her college in the prescribed form within 8 days from the date of issuance of photo copy /copies of Answer book(s) by the University in the prescribed form as per Appendix-B as appended herewith. (Appe B) for Revaluation of answerbooks alongwith prescribed fees.
- ii The application for challenge to valuation shall be submitted by the examinee to the Principal of the college where he/she had submitted the application for procuring the photocopy/copies.
- iii The examinee shall be required to submit separate application form for each examination.
- iv The application for challenge to valuation shall be accompanied by a non-refundable fee of Rs-1000/- per theory paper payable by cash in Account section or by Demand Draft / Pay order drawn in favour of Pravara Institute of Medical Sciences alongwith the photocopy of the answer book(s).
- v The Principal of the College shall forward all such application(s) together to the university, examination wise in separate covers with fees so collected within 3 days (Both days inclusive) from the date of issuance of photocopy/copies of answerbook(s) as per clause No. 20(i) above.
- vi After receipt of the applications, the person authorized in that behalf shall give requisition in writing and demand the original Answer book(s) of the candidate from the godown of assessed answer books or from the Photocopy Cell of the University.
- vii The Person incharge shall then effect the masking of answer books so as to conceal the identity of the candidate i.e. Roll Number, Center Number, Name and

signature of the Examiner and Moderator, if any and then prepare the case of the candidate alongwith paper. The application for challenge to valuation alongwith copy of photocopy/copies of answer books shall not form the part of case.

viii The cases for challenge to valuation shall be placed before the committee consisting following persons:

- | | |
|--|----------|
| a) Dean of the concerned Faculty | Chairman |
| b) Chairman of the relevant Board of Studies | Member |
| c) Head of the University Department of the concerned subject, if any | Member |
| d) Teacher with not less than 15 years teaching experience in the subject nominated by the Vice-Chancellor | Member |

Provided firstly, that the presence of teacher nominated by the Vice-Chancellor under rule 20 (viii) (d) in the meeting shall be mandatory.

Provided secondly, that if the Dean of the Faculty, Chairman of the Board of Studies and Head of the University Department are one or the same Person then an additional subject teacher having 10 years teaching experience shall be nominated by the Vice-Chancellor.

Provided thirdly, that if the Dean of the Faculty/Head of the University Department / Chairman of Board of Studies belong to the same subject, then they shall also be considered as subject teachers in absence of the teacher mentioned at rule 20(viii) (d) above.

Provided that teacher mentioned at rule 20 (viii) (d) above with requisite teaching experience if any is not available, then the Vice-Chancellor shall be competent to nominate a retired teacher or any other expert in the subject.

ix Each member above shall have to give an undertaking in writing in the prescribed form to the effect that none of his/her near relative has applied for the challenge valuation in the concerned examination.

x The Committee shall evaluate whether the case is made out for reassessment of the answerbooks and if so shall make recommendations to that effect by providing reasons in writing.

xi All such decisions shall be placed for consideration before Controller of Examinations of the University.

xii The Controller of Examinations shall verify and give opinion to the Vice-Chancellor on the recommendations made by the aforesaid committee.

In Case the Controller of Examinations does not approve the recommendations

xiii made by the aforesaid committee shall record reasons to that effect in writing and obtain final decision from the Vice-Chancellor.

xiv If the challenge to valuation recommended by the committee is approved by the Vice-Chancellor then after opinion of Controller of Examinations, the University shall get the said answer book(s) assessed by the examiner or any expert in the subject appointed by the Vice-Chancellor or Controller of Examinations who shall not be the original valuer or the moderator.

xv Before forwarding the answer book for reassessment, the roll number, enrollment number, centre number and all such marks which may disclose the identity of the candidate and name and signature of original valuer and moderator, if any, as well as marks awarded by the original examiner and moderator, if any, shall be concealed.

xvi If the marks awarded by the subsequent examiner exceed by 10 % or more of the total number of marks of that head of passing, then only the marks awarded by the subsequent examiner or original marks whichever is more shall be awarded to the concerned examinee. For the purpose of a computing the 10% difference in marks, half percent of the marks assigned to the paper or a part thereof, shall be taken into account and rounded off for next successive higher integer.

xvii Provided that fraction if any in calculation shall be made to next higher integer. The change in marks above, if any, shall be communicated to the examinee through a suitable notification and shall be binding on the examinee. through his/her college/Institute.

xviii The revised mark list to the examinee in such cases shall be given only on surrendering of his/her original marks list to the same college wherefrom he/she has earlier submitted the prescribed application form through the concerned Principal, who shall obtain acknowledgement while issuing the revised marks list and obtain the original mark list from the candidate which will be sent by the Principal to the university.

21 The result of redressal shall have to be declared within a period of 45 days from the date of submission of application to university office.

22 For the purpose of these Regulations, Redressal of Grievance Mechanism shall be deemed to be an additional facility provided to the students/examinee with a view to improve upon their results of the preceding university examination assuming that delay in the declaration of result for any reason whatsoever shall not confer any right for any admission to higher class which matter shall always be regulated with relevant rules & regulations framed by the university from time to time in that behalf.

23 Revaluated answerbook(s) shall be preserved by the university for a period of three months from the date of declaration of result of the examination concerned.

24 If any difficulty arises in application of these Regulations, the Vice-Chancellor shall be competent authority to take the decision and his decision shall be final and

binding on all.

Place : Loni – 413736

Date : 30th July 2015

Registrar

Copy for information and necessary action to :

The Principals/Directors of all constituent Colleges/Institutions

Copy for information to :

1. Controller of Examinations
2. Additional Registrar
3. The Finance & Accounts officer
4. Assistant Registrar (Academic/General/CET)

Copy to Manager IT – To put up on website

Annexure –II

Part B :- REVLUATION OF ANSWER BOOK(S) OF THEORY PAPER(S)

- 1) **Procedure for submission of Application for Revaluation of Answer Books(S) of Theory Paper(s):**

- i A candidate shall be eligible to apply for revaluation of answer – book(s) of theory paper(s) of the University examinations only after receipt of photo copy (ies) of those answer book (s)
- ii A candidate shall submit an application for revaluation only in the prescribed form along with the requisite fees, within eight days from the date of receipt of photo copy(ies) of answer book(s) by the college /institution /University Department concerned /Ex- student, as the case may be.
- iii The prescribed application form for revaluation of answer book(s) shall have to be filled in and signed by the candidate only.
- iv A candidate shall attach photo copy /copies of the following documents to his application :
 - a) Statement of marks at the examination concerned;
 - b) Receipt of photo copy(ies) of answer book(s).
- v Students of constituent colleges / institutions shall remit requisite fees to the Account Section of the college/institution concerned as prescribed and amended from time to time or by D.D. /Pay order infavour of PIMS (D.U.)
- vi The Principal/Director of the college/institution concerned shall forward all applications for revaluation collectively to the Controller of Examinations of the University within three days from the last date of receipt of applications for revaluation, along with the amount of fees collected for revaluation in the manner as may be prescribed by the University and amended from time to time.

2 Fee Structure :

- i) Rs. 1000/- per theory paper, Paper I and Paper II Separately.

3 Terms Relating to Revaluation of Answer Book(s) of Theory Paper(s) :

- i) If on verification of marks at the time of supply of photo copy (ies) of answer book(s), it is found that the marks originally shown in the mark list issued to a candidate have changed as a result of verification, the changed marks shall be considered as original marks for the purpose of revaluation.
- ii) The revaluation of the answer book(s), however, shall not be permitted in respect of Scripts of Practical Examination / Term Work /Internal Assessment /Sessional Marks/Dissertation /Thesis /Clinical/ MCQ (multiple Choice Question / practical examination and Viva-voce, etc.)
- iii) The fee shall not be refunded in case of those, whose application is processed for revaluation. However, the fee for revaluation may be refunded if the application is not entertained and not processed for revaluation and if the candidate concerned submits his/her request for refund.

iv) A candidate applying for revaluation shall note that the result of the revaluation of his/her answer-book(s) of the theory paper(s) shall be binding on him/her and that he /she shall accept the revised marks obtained in his/her theory paper(s) after revaluation.

v) The benefit of the revaluation shall be given to a candidate if the original marks and the marks obtained after revaluation exceed by 10% or more of the maximum marks will be accepted by the University and are binding on the candidate. For the purpose of computing the 10% difference in marks, half percent of the marks assigned to the paper or a part thereof, shall be taken into account and rounded off for next successive higher integer.

Provided that fraction if any in calculation shall be made to the next higher integer.

vi) The revised marks obtained by the candidate after revaluation as accepted by the University shall be taken into account for the purpose of amendment of his/her result in accordance with the relevant rules of the University.

vii) Revaluation of the answer-book(s) of the theory paper(s) shall be deemed to be an additional facility provided to the students with a view to improve upon their results at the preceding University Examination, it being understood that delay in the declaration of revaluation result for any reason, whatsoever, shall not confer any right upon them for admission to the next higher class and such matter shall always be regulated in accordance with the relevant ordinance(s) and rules or regulations framed by the University.

viii) As a result of revaluation, if a candidate attracts the provision of condonation of deficiency of marks/grace marks, the same shall be applied to him as per the relevant Ordinance(s).

GENERAL TERMS

1. Evaluation /revaluated Answer book(s) shall be preserved by the University for a period of three months from the date of declaration of result of the examination concerned.
2. If the last day for submission of application happens to be a holiday to the college /University, the next working day will be treated as the last day.
3. Incomplete/incorrect application forms and/ or with illegible entries and those submitted to the University after the due dates shall be summarily rejected without any further reference and fees paid along with application form shall not be refunded.
4. Any question as to the interpretation or application of any of the provisions of these Regulations shall be decided by the Vice Chancellor of the University whose decision shall be final and binding.
5. The Vice-Chancellor of the University shall have power to issue clarification to remove any doubt, difficulty or anomaly, which may arise in regard to the implementation of the provisions of these Regulations.

Place : Loni – 413736

Date : 30th July 2015

Registrar



PRAVARA INSTITUTE OF MEDICAL SCIENCES

(Deemed University)

Loni. 413 736, Tal - Rahata, District - Ahmednagar

APPLICATION FOR ISSUE OF PHOTO COPY/COPIES OF ANSWER BOOK/s

(Fees as prescribed by the University from time to time)

To,

The Controller of Examinations,

Pravara Institute of Medical Sciences,

(Deemed University)

Loni. 413 736, Tal. Rahata, District Ahmednagar.

Sir,

I, the Examinee, am submitting this application for supply of certified photo copy/copies of the answerbook /s.

I declare that, I have read and understood the Rules and Regulations as given in Notification No. 32/2015 and I accept the same.

Full Name of the Candidate } Shri./Smt./Ms/Dr. _____

Full Address for communication } _____

Pin Code No. _____ E mail id _____

College/Institute _____

Examination _____

Seat No. & Centre _____ P. R. No. _____

Month & Year of Examination _____

(Details of Theory Papers for which photo copy/copies of the answerbook /s.)

Sr. No.	Name of the paper	Marks Obtained	Out of	For Office Use

The amount of ₹ _____ /- as fee prescribed for photo copy/copies of answer book/s has been paid by cash/Bank D.D. No. _____

I declare that the above information is true and correct to the best of my Knowledge.

I have read the rules regulations and the same are acceptable to me.

Yours faithfully

(Signature of the Student & Date)

Signature of the Principal with seal

Name : _____

[Read the instructions/ Rules Regulations carefully before filling this form]



PRAVARA INSTITUTE OF MEDICAL SCIENCES
(Deemed University)
Loni. 413 736, Tal - Rahata, District - Ahmednagar

APPLICATION FOR REVALUATION OF ANSWER BOOK/s
CHALLENGE TO VALUATION OF ANSWER BOOK/s

(Fees as prescribed by the University from time to time)

To,

The Controller of Examinations,
Pravara Institute of Medical Sciences,
(Deemed University)
Loni. 413 736, Tal. Rahata, District Ahmednagar.

Sir,

I, the undersigned, hereby Revaluation of Answer Book/s challenge the valuation of my Answer books(s) after receiving photocopy/copies of the answer book/s as per my details given below: -

Full Name of the Candidate } Shri./Smt./Ms/Dr. _____
Full Address for communication } _____
Pin Code No. _____ E mail id _____
College/Institute _____
Examination _____
Seat No. & Centre _____ P. R. No. _____
Month & Year of Examination _____

(Details of Theory Papers for Revaluation of Answer Book/s challenging the valuation papers.)

Sr. No.	Name of the paper	Marks Obtained	Out of	For Office Use

The amount of ₹ _____ /- as fee prescribed for verification Photocopies of answer books has been paid by cash/Bank D.D. No. _____

I enclose herewith the photo copy/copies of the answer book supplied by the University.

I have read the rules given on the backside of this form and the same are acceptable to me.

Yours faithfully

(Signature of the Student & Date)

Signature of the Principal with seal

Name : _____

[Read the instructions/ Rules Regulations carefully before filling this form]

[Those student who will obtain the application form from web site are requested to add ₹ 100 /- towards an application for Challenge to Valuation of Answer Book]

PRAVARA INSTITUTE OF MEDICAL SCIENCES
(Deemed University)

RULES FOR REVALUATION OF ANSWER BOOK/S THE CHALLENGING THE VALUATION

- 1) If any examinee is not satisfied with the marks awarded to him/her, he/she may challenge the same by applying to the University through the Principal of his /her college in the prescribed form within 08 days from the date of issuance of Photo copy/copies of Answer book/s by the University in the Prescribed form.
- 2) The Fee for Photo copy of per theory paper will be ₹ 1000 /-
- 3) The application for Challenge to valuation shall be submitted by the examinee to the college where he/she had studied.
- 4) The Fee for Revaluation of Answer Book/s for per theory paper will be ₹ 1000 /-
- 5) The application form is made available by the University currently at the price of ₹ 100 /- per form or at such price as may be prescribed by the University from time to time or Obtain it from website and add ₹ 100 /- extra.
- 6) The examinee shall be required to submit separate application form for each examination.
- 7) The application for challenge to valuation shall be accompanied by a non refundable fees as prescribed by the University from time to time per theory paper payable by Cash Demand Draft pay order drawn in favour of Pravara Institute of Medical Sciences (Deemed University), Loni
- 8) If the marks awarded by the subsequent examiner vary/deviate by more than 10% of the total number of marks of the head of passing, then the marks awarded by the subsequent examiner shall be awarded to the concerned examinee. Provided that fraction if any in calculation shall be made to next higher integer.
- 9) The detailed rules & procedure prescribed in the Rules / Regulations are applicable.
- 10) For the purpose of these Regulations for Redressal of Grievances Mechanism shall be deemed to be an additional facility provided to the student/examinee with a view to improve upon their results of the previous university examination, assuming that delay in the declaration of result for any reason whatsoever shall not confer any right for any admission to higher class which matter shall always be regulated with relevant rules & regulations framed by the university from time in that behalf.

Controller of Examinations