

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Web links:

1. Library Facility : <https://www.pravara.com/central-library.html>
2. Campus Physical Facilities : <https://www.pravara.com/campuslife.html>
3. Sports Facilities: <https://www.pravara.com/board-of-sports.html>
4. Medical College Infrastructure /Laboratory /Facilities: <https://www.pravara.com/rmc-infrastructure.html>
5. Dental College Infrastructure /Laboratory /Facilities <https://www.pravara.com/rdc-infrastructure.html>
6. Physiotherapy College Infrastructure /Laboratory /Facilities <https://www.pravara.com/cpt-infrastructure.html>
7. Nursing College Infrastructure /Laboratory /Facilities <https://www.pravara.com/con-infrastructure.html>
8. Center For Biotechnology:
Infrastructure /Laboratory /Facilities <https://www.pravara.com/cbt-infrastructure.html>
9. Center For Social Medicine:
Infrastructure /Laboratory /Facilities <https://www.pravara.com/csm-infrastructure.html>

Lecture Hall Complex:

The University has set standard operating procedures for maintaining and utilizing physical, academic, laboratory, library, sports complex, information communication facilities.

To ensure the proper utilization of the lecture hall amenities, lecture schedule at the institute level and department level is prepared and followed.

An IQAC register is maintained in the lecture hall to ensure the utilization of the lecture hall.

Teaching faculties are entering the details of their lecture like name and speciality of faculty, topic, date and time of lecture.

The cleanliness is supervised by administrative officer.

The complain or repair at the lecture hall complex is always recorded by the administrative officer and maintenance is done through the civil, electric, electronic or Information-communication & technology department of Pravara institute of medical sciences.

ICT facilities

- ICT facilities like internet, scanner and printers are available at the ECMC after due permission from the in-charge of the ECMC.
- Regular maintenance of the gadgets is done by the computer and electronic & electric department after on-line complain from ECMC.

Preclinical and clinical instruments and equipment's

- Para dental / paramedical staff issue the dental instrument, equipment's after checking the basic formalities like receipt, investigation.
- Register is maintained to issue the instruments and equipment's.

Sports facilities

- The sports facilities are reviewed and maintained by the Sports committee of the Institute monitored by the university sports committee.
- Interim maintenance is performed as and when required.
- The condemned sports equipment's are discarded after the inspection.

Library Facilities:

1. A student on entry to the reading hall shall enter his/her particulars in the register kept at the registration counter.
2. He/she shall bring his/her own reading/writing material.\
3. Reservation of chairs by keeping Bag/Buggage for self/friends is prohibited/not allowed.
4. Bags/Buggage is to be kept at the wooden counter on one's own risk and no Library staff will be responsible for any sort of theft.
5. He/she shall maintain silence and shall not disturb others in the Library.
6. Use of mobile (speaking/charging) is not allowed in the Library, reading hall. Students/staff carrying mobiles shall keep them on vibratory mode.
7. Eating, drinking, sleeping or any other activity considered un becoming of a students in the reading hall are strictly prohibited.
8. Gossiping/discussing with other students or group of students and loitering in the Library Hall/corridor is not allowed.
9. Sitting in the Library Corridor /sitting on the staircase is not allowed.
10. Keeping legs on the opposite chair is not allowed.

11. Physical movement of chairs from one table to another table or physically placing chair in corridor or any other place by student is forbidden.
12. UG/PG students are required to sit in the respective hall meant for them.
13. Every students should keep his/her updated I card with himself/her self and should be produced to Library staff whenever demanded without arguments. Misbehavior of any sort will be reported to the Principal.
14. Any student violating these rules may be debarred from utilizing Reading Hall facility.
15. All users of this facility are requested to conserve electricity, switch off lights/fans where they are not necessary.
16. Regular reading facility should not be allowed for outsider.