

Syllabus for Ph.D. Entrance Exam

Social Work

Unit I: Social Work with Individuals and Groups

- **Basic Social Case Work Concepts:** Social Roles, Social Functioning, Need Assessment, Adaptation, Social Environment, Person-in-Environment Fit, Principles and Components.
- **Approaches to Social Case Work Practice:** Diagnostic and Functional Approach, Problem Solving, Task Centered and Radical Approach.
- **Process and Techniques of Social Case Work:** Phases of Case Work Intervention, Techniques of Case Work Intervention, Principles of Interviewing and Case Work Recording.
- **Social Group Work:** Definition, Characteristics, Functions and Group Structure, Classification of Groups and making of Social Groups, Issues of Identity, Diversity and Marginalization.
- **Social Group Work Process and Group Dynamics:** Principles, Determinants, Indicators and Outcomes, Decision making and problem-solving process, Theories of Leadership, Roles and Responsibilities of Group Leaders.
- **Group Development:** Stages of Group Work, Techniques and Skills in Group Work, Group Climate, Communication in Groups, Use of Program Media and Group Work Recording, Monitoring and Evaluation.
- **Practice Sites of Social Case Work and Social Group Work:** Client Groups and various settings (Children, Correctional, Health, Women, Persons with Disabilities, Older Persons, Oppressed Groups, Religious Minorities, Persons who are Gay & Lesbian and other Socially and Economically Disadvantaged Groups)

Unit II: Social Work with Communities and Social Action

- **Community Organization** – Concept, Definition, Scope and Historical Perspective in India, UK, and USA, The Role of Community-Based Organizations, Human Capital & Social Capital.
- **Process of Community Organization:** Steps in Community Organization, Methods, Principles, Skills, Assumptions, Record Maintenance, Involving NGOs in Community Organization.
- **Approaches in Community Organization Practice** – Models, Strategies, the role of Community Based Organizations, Leadership Development and Leaders, Building Partnerships and coalitions.
- **Social Action and Social Movements:** Concept, History, Social Action and Method of Social Work.
- **Models of Social Action:** Conscientization model of Paulo Freire, Role of ideology, Saul Alinsky as a radical community organizer, Liberation Theology.
- **Social Movements:** Origin, Nature, Types of Movements, Theories of Movement and new Social Movements
- **Social Movements, Social Action and Social Change:** Movement Analysis
:
Ideology, Structure, Leadership, Process and Outcomes, Analysis of ideology and approach of (Gandhi, Martin Luther King Jr. and Frantz Fanon)

Unit III: Research in Social Work: Quantitative and Qualitative Approaches Section

A. Quantitative Research

- **Basics of Social Science Research:** Meaning of Research, Social Science and Social Work Research: Meaning, Nature and Scope.
- **Steps in Social Science Research:** Identifications and Formulations of Research Problem, Literature Review, Objectives and Hypothesis Formulation, Research Design, Sample Design, Sources, Methods and Tools of Data Collection, Processing and Analysis of Data and Writing Research Reports including Presentations and Styles of References, Citing and Paraphrasing.
- **Basic Statistical concepts:** Process of statistical Enquiry and dealing with Descriptive and Inferential Statistical Methods, Parametric and Non- parametric Tests.

B. Qualitative Research

- **Qualitative Research:** Meaning, Basic tenets of Qualitative Research, Difference between Quantitative and Qualitative Approach to Research in social Work.
- **Designing Qualitative Research:** Steps, Methods of Qualitative Research (Field study, Case Study, Focus Group Discussions, Narratives, Observation and Theoretic Research)
- **Managing Qualitative Data:** Procedures and Techniques of Analyzing Qualitative Data and Report Writing.

C. Mixed Method Research: Components of Mixed Methods, Procedures of Combining Quantitative and Qualitative research.

Unit IV: Social Policy, Planning and Social Development

- **Social Policy:** Concept, Goals, Scope, Context and Models of Social Policy and applicability in Indian context.
- **Historical Development:** Evolution and Historical perspective of various Policies, Implementation of Social Policies especially for Marginalized and Vulnerable section of the society.
- **Process of Policy Formulation:** Determinants and Steps, Approaches to Social Policy formulation, Impact of changing Political Scenario in a country.
- **Social Planning;** Concept, Objectives, Scope, Models, Interrelationship between Social and Economic Planning, Social Planning in India.
- **Five Year Plans:** Changes in Social Planning with Five Years Plans in India, Social Planning and Social Change, Factors leading to development of planning in India. Roles and functions of Niti Aayog.
- **Social Development:** Positive and Negative Dimensions of Social Development; Concept, Models and Theories, Historical and Social Context of Development in India,
- **Sustainable Development:** Concept, Strategies, Critical issues, Salient Features of Social Development. Approaches to Social Development; Similarities and Differences. Strategic Development Goals, Human Development Index and Indicators for Policies and Programs.
- **Teaching technology and methods in academic career development** – concept, methods and

tools for teaching and career development

Unit V: Areas of Social Work Practice I

(Health Care Social Work Practice, Social Work with Older Persons and Person with Disabilities, Gender, Labor Welfare, Industrial Relations, Personnel Management and Human Resource Management)

- **Medical & Public Health Social Work and Psychiatric Social Work:** Concept, Evolution, Roles, Functions/Responsibilities of Medical and Public Health Social Workers and Psychiatric Social Workers in Hospitals/Healthcare settings, National Public Health Programs and Projects,
- **Mental Health and Disease:** Normal and abnormal behavior, Epidemiology, Etiology, Types, Clinical Manifestation and Management of Schizophrenia, Mood Disorders, Neurotic Disorders, stress related Disorders, Somatoform Disorders, Child and Adolescent Mental Health Problems, Legislations related to Mental Health.
- **Theories of Aging and Vulnerability:** Psychological and Sociological Theories of Aging, Psychological, Social, Physical needs and problems of Older Persons. Rights of Older Persons against Neglect, Abuse, Violence and Abandonment and Social Work Interventions.
- **Persons with Disabilities:** Models of Disability, Disability Movement – Historical Perspective, National and International Milestones from Welfare to Right based Approach, Legislative Measures and Social Work Interventions.
- **Social Work for Vulnerable populations:** Women & Children, Orphans, Elderly, Differently abled, Physically and Mentally challenged, Sex Workers, PLHIV, Tribals etc.,
- **Gender and Development:** Expressions of Gender Disparity in Education, Health, Property, Employment and Livelihood, Decision Making, Feminization of Poverty and Manifestations of Gender based Violence. Constitutional & Legislative Safeguards and Social Work Interventions.
- **Labor Welfare & Human Resource Management (HRM):** Historical background of Industrial Development as a sub-system of society, Concept of Labor Welfare, Nature, Objectives, Principles, Theories, Principles of labor welfare, Labor Legislations, Human Resource management: Concept, Scope, Evolution, Theories, Models, Sub-systems, Human Resources Development (HRD) - Performance Management System, Types, Six Sigma, ISO, Total Quality Management, Corporate Social Responsibility (CSR) - Concept, Issues, Practices, Models, Components, Approaches and Corporate Governance.
- **Personnel Management and Industrial Relations:** Concept, Definition, Objectives, Scope, Functions, Determinants and Reflector of Industrial Relations, Models of Industrial Relations, Globalization and Industry, International Labor Organization (ILO) Role, Functions; Collective Bargaining, Job Analysis, Manpower Planning, Organization Behavior and Organization Development Interventions.
- **Ethics in Professional Practice of Social Work** – professional ethics, bioethics etc.,

Unit VI: Areas of Social Work Practice II

(Social Defense and Correctional Services, Social Work with Families and Children, Environment and Social Work, Social Work and Disaster Management)

- **Social Defense:** Concept, Philosophy and Changing Dimensions, Children in Need of Care and

Protection, Juveniles in Conflict with law, Street and Working Children and Young Offenders, Probation and Parole. Emerging issues in Social Defense.

- **Legislations and Criminal Justice System:** Juvenile Justice (Care and Protection of Children) Act, 2000, Immoral Traffic prevention Act 1956, Probation of Offenders Act, 1958, Beggary Prevention Act, Narcotic Drugs and Psychotropic Substance Act 1986, Prison Act, and Criminal Justice System.
- **Social Work with Families:** Functions, Developmental Stages and Family patterns, Family Dynamics and Theoretical Models of Family Functioning (Circumflex model, McMaster Model and Structural Model) and Social Work Interventions.
- **Environment and Social Work:** Causes and Consequences, Differential impact on Women, Poor, Marginalized Groups and Indigenous Populations. Environment in the Human Rights Perspective. Environmental Movements and social work
- **Child Development:** Concept, Philosophy and Historical context, State of Children in India- Demographic Profile, Education, and Protection Programs and Legislative Measures related to Female Feticide, Adoption, Foster Care, Guardianship and Child Marriage and Social Work Interventions.
interventions in the management, protection and promotion of the environment.
- **Social Work and Disaster Management:** Disaster related concept and Definitions: Hazard, Risk, Vulnerability and Disaster, different forms of natural & manmade disasters. Impact of Disaster and Disaster Management Initiatives, Pre and Post Disaster Interventions.
- **Strategies and Mechanisms of Administration:** Role of Social Workers in Decision Making Process, Communication, Role Description and Functioning, Sustainability of Programs.
- **Fundraising and Resource Mobilization:** Grant-in-aid (Principles and Procedures), Resource Mobilization, Financial Administration and Social Marketing—Process and Models.